

**MEMORANDUM**  
**&**  
**RULES AND REGULATIONS OF THE**  
**"ALL INDIA CONFEDERATION OF THE BLIND"**



**ALL INDIA CONFEDERATION OF THE BLIND**

**Braille Bhawan, (Behind Rajiv Gandhi Cancer Hospital)**

**Sector-5, Rohini, Delhi-110085**

# ALL INDIA CONFEDERATION OF THE BLIND

## MEMORANDUM

1. **The Name :** The name of the Society shall be " All India Confederation of the Blind."
2. **The Office :** The office of the Society shall be located at Hyderabad. For the time being it shall be located at MS-10, Malakpet Colony, Hyderabad (A.P.) However, the Central Executive Council of the Society shall be free to set up Regional Offices in any part of the country.
3. **Aims & objectives of the society shall be :**
  - A. To strive for equality of opportunity for the blind in the fields of education, training & employment;
  - B. To identify, explore and promote new avenues of employment for the blind;
  - C. To promote/undertake the production and distribution of educational, recreational and professional material to the blind in all available media;
  - D. To undertake or promote public education with a view to disseminating information to the public at large regarding the potential of the blind as students, workers and citizens;
  - E. To establish, sponsor or collaborate with other agencies in setting up institutions/ services in fulfilment of any or all of the society's objectives;
  - F. To cooperate with local, national and international agencies having objectives similar to those of the society or the like-minded individuals for such purposes as the society may deem fit;
  - G. To grant affiliation to associations/federations/societies having objectives similar to those of the society in any part of India on such terms as given in the rules of the society;
  - H. To provide all possible assistance, guidance and cooperation to the affiliates to enable them to strive with utmost effectiveness towards the fulfilment of the society's aims and objectives.

## CERTIFICATES

"Certified that the Association is formed with no profit motive and no commercial activity is involved in its working".

"Certified that Association would not engage in agitational activities to ventilate grievances"

We, the undersigned are desirous of forming a society named "All India Confederation of the Blind" under the Andhra Pradesh Registration Act, 1350 F as extended to whole of Telangana in pursuance of this Memorandum of Association:-

S. No.	Name & Address
1.	Mr. M.V. Shirdhonkar, Bakshi Bagh Colony, Ext. 9, Indore.
2.	Mr. J.K. Patel, Blind Men's Association, Atira, Vastrapur Road, Ahmedabad.
3.	Mr. P.V. Subramaniam, Staff Quartes, Govt. School for the the Blind, Poonamallee, Madras.
4.	Miss Rehana Ahmed Ali, 5-9-700, Kotagiri Building, Gunfoundary, Hyderabad.
5.	Mr. B.V. Reddy, House No. 237, Yakutpura Colony, Hyderabad.
6.	Mr. J.L. Kaul, C-20, Model Town, Delhi-9
7.	Mr. E.M. Johnson, V.R.T.C.B. Habowal Road, Civil Lines, Ludhiana.
8.	Mr., B.D. Dave, C/o H.N.G. & Industries, Bahadurgarh, Haryana.

# Rules And Regulations of the "All India Confederation of the Blind"

## Article I

The Name : The name of the society shall be "All India Confederation of the Blind"

## Article II

The Office: The office of the Society shall be located at Hyderabad. For the time being it shall be located at MS-10, Malakpet Colony, Hyderabad (A.P.) However, the Central Executive Council of the Society shall be free to set up Regional Offices in any part of the country.

## Article III

Definitions : 1. The word "Confederation" occurring in these rules and regulations shall mean the "All India Confederation of the Blind."

2. The word "Blind" shall mean a person suffering from one of the following conditions.
  - A. Total absence of sight.
  - B. Visual acuity of 20/200 (snellen) or less in the better eye with correcting lenses.
  - C. Visual field subtending an angle of 20 degree or worse.
3. Unless it is repugnant to the context, the word "he/him/his shall also stand for "she/her" and any legal person.
4. The "CEC" shall mean the Central Executive Council of the Confederation.
5. The "GB" shall mean the "General Body" of the Confederation.
6. The word founders shall refer to the following :
  - I Mr. A.K. Mittal,
  - II Mr. B.V. Reddy,
  - III Mr. E.M. Johnson,
  - IV Mr. Jagdish K. Patel,
  - V Dr. M.V. Shirdhonkar,

Mr. P.V. Subramaniam,  
Mr. J.L. Kaul  
Miss Rehana Ahmed Ali  
Mr. H.S. Basappaimor  
Mr. B.D. Dave.

The word "Affiliate" shall mean any association/federation/society registered under the undertaking to work towards the fulfilment of the Confederation's aims and objectives wishing to accredit itself with the Confederation, subject to its being accorded affiliation by the CEC.

The financial year of the Confederation shall denote the period from April 1 to March 31.

#### *Article IV*

#### **FOUNDERS :**

Being the first to take the initiative for the establishment of the Confederation the persons listed in *Article III- 6* shall be designated as the Founders of the Confederation and shall have special rights and responsibilities.

The founders shall have the following functions, rights and powers:

The founders shall be *ex-officio* members of the GB and the CEC with full rights including the right to vote and to seek election.

The founders shall, by a simple majority, co-opt up to two members for CEC for a period of four years at one time.

The founders shall fill up the vacancy/vacancies of a member/s of the CEC caused by the resignation/removal/death of any of the founders through nomination by a simple majority.

Any amendment to these rules and regulations shall be presented to the GB for consideration only after the Founders by a simple majority have approved the recommendation made to the effect by the CEC.

The Founders shall be entitled to inspect/examine any or all books of accounts, files and other documents pertaining to the functioning of the Confederation and also physically verify the stock in hand.

Any dispute/disagreement resulting from the interpretation of these rules and regulations shall be referred for arbitration to the founders whose decision taken by a two third majority, shall be binding on all concerned.

G. The Founders shall constitute the CEC and shall elect from amongst themselves the following three office bearers to function till such time as the first CEC is elected at a duly convened meeting of the GB and the full team of office bearers assumes office formally.

One President,

One Secretary General &

One Treasurer.

#### Article V

#### MEMBERSHIP :

The Confederation shall have the following classes of members :

1. Founder members : The founders listed in *Article III-6* hereinabove shall be founder members of the Confederation and ex-officio members of its CEC & GB.
2. Affiliate members : Any Association/Federation/Society registered under the law, wishing to accredit itself with the Confederation, working for the welfare of the blind and agreeing to abide by the following terms and conditions, shall be entitled to become an affiliate member of the Confederation, subject to the approval of the CEC:
  - A. That it shall apply to the CEC for affiliation on a prescribed form to be framed for the purpose by the CEC.
  - B. That an admission fee of Rs. 25.00 and an annual affiliation fee of Rs. 50.00 be paid to the Confederation.
  - C. That the blind get a decisive say in the affairs of the concerned affiliate and a minimum of fifty percent of the members of its executive committee or governing body be blind.
  - D. That members of the affiliate shall automatically become members of the Confederation and shall take part in the functioning of the Confederation through elected delegates.
  - E. That each affiliate shall send a maximum of five delegates to the meeting of the GB and these delegates shall have full rights as well as the right to seek election to the membership of the CEC. A minimum of sixty percent of delegates from each affiliate shall be blind. The election of these delegates to the GB shall be valid for a period of four years from the date of the GB meeting. The affiliates shall, however, be free to replace its delegates before the expiry of the term.
  - F. That the affiliate shall be responsible for implementing and executing policies framed by the Confederation and shall conform fully to the ideology and philosophy of self-help for the blind, to which the Confederation is committed.
  - G. That the affiliate shall strictly abide by and adhere to the objectives of the Confederation.

H. That no part of the constitution or by laws of the affiliate shall be in conflict with these rules and regulation.

#### *Article VI*

##### **PATRONS :**

1. The CEC may, at its discretion, request the President of India, the Prime Minister of India, or some other suitable dignity to be the Chief patron of the Confederation.
2. The CEC may, at its discretion, request any important person/s interested in promoting equality and opportunity for the blind to become patron/s of the Confederation.

#### *Article VII*

##### **REGISTER OF MEMBERS :**

The Confederation shall maintain a register of its founders and affiliates in the proforma suggested by the CEC.

#### *Article VIII*

##### **WITHDRAWAL OF AFFILIATION :**

Any affiliate may withdraw its affiliation with the Confederation by submitting a formal notice to that effect to the Secretary General. The withdrawal shall take effect from the date it is approved by the CEC on the recommendation of the Secretary General.

#### *Article IX*

##### **Cessation of Affiliation :**

An affiliate shall cease to be accredited to the Confederation under any of the following circumstances:

1. If it withdraws voluntarily from the Confederation, provided that such withdrawal has taken effect.
2. If it fails to pay its annual affiliation fee for two years in continuation.
3. If it is, in the opinion of the CEC, not fit to be an affiliate of the Confederation, provided that in such a case, the CEC shall give the affiliate two weeks time to make a representation against the proposal to declare it unfit for membership.

### *Article X*

#### **Composition of the General Body :**

The GB shall consist of :

1. The Founders.
2. A maximum of five delegates from each of the affiliate which have cleared all their dues to the Confederation till the holding of the GB meeting.
3. A minimum of 60 percent of these delegates shall be blind.
4. Persons co-opted/nominated by the Founders as members of the CEC.

### *Article XI*

#### **Meeting of the General Body :**

The meeting of the GB shall be held in May/June every two years at the place and date to be decided by the CEC. The notice for the GB meeting shall be given under postal certificate or through the press one month prior to the date of the meeting. This notice shall be given to those delegates whose names have been received in the Confederation's office by the date fixed for the purpose by the CEC.

### *Article XII*

#### **Chairman of the General Body Meeting :**

The president of the Confederation and, in his absence, one of the two vice presidents in English alphabetical order, shall preside over all GB meetings, except such election meetings where the presiding officer himself is one of the contenders. In the case of such meetings, one of the founders in English alphabetical order shall act as the chairman..

### *Article XIII*

#### **Quorum For General Body Meeting:**

One fifth of the members of the general body as per *article X* given here in above or a total of 30 members, which ever less shall constitute the quorum for a GB meeting.

### *Article XIV*

#### **Powers, Rights and Responsibilities of the General Body :**

The following shall be the rights, powers and responsibilities of the GB.

1. To approve the minutes of the previous GB meeting and discuss matters arising therefrom :-

2. To consider the following documents :
  - A. Progress report.
  - B. Statement of accounts.
  - C. Estimated budget for successive two years and
  - D. Reports of various committees.
3. To appoint auditor/s.
4. To consider amendments to these rules and regulations in accordance with *article XXXI*.
5. To formulate policies and programmes towards the fulfilment of any or all of the objectives of the Confederation.
6. To elect a total of 15 members for the CEC, as per provisions in these rules and regulations, for a period of four years or till next election.

#### *Article XV*

##### **Voting procedure :**

1. Except in the case of elections all voting shall be by the show of hands.
2. For the purpose of elections both of CEC members and office bearers, voting shall be through secret ballot; the details of which shall be worked by the CEC.

#### *Article XVI*

##### **Composition of the CEC :**

The CEC shall consist of :

1. 15 members elected at a duly convened meeting of the GB. Three from each of the five regions of the country as defined from time to time by the Government of India, by the members of the region concerned, provided that the number of such CEC members from one state shall not exceed two at a time, except in such special circumstances where the Confederation might have no affiliate in the state/s concerned.
2. Founder Members.
3. The two co-opted members and nominated members if any as provided under *article IV-2C*.
4. The following office bearers to be elected by the CEC members from amongst themselves for a period of four years or till next elections.
  - A. President—one
  - B. Vice-President—not exceeding two,
  - C. Secretary General— one,
  - D. Secretaries—not exceeding two &
  - E. Treasurer— one.

### *Article XVII*

#### **Elections :**

1. Members of the CEC shall be elected at a duly convened meeting of the GB. Three from each of the five regions of the country—East, West, North, South & Central or as defined by the Government of India from time to time. These members shall be elected by the GB members of the region concerned, provided that the number of such CEC members from one state shall not exceed two at a time, except under special circumstances where the Confederation might have no affiliate in the State/s concerned.
2. The following office bearers shall be elected by the CEC from amongst its members by a simple majority for a period of four years or till elections:
  - A. President— one,
  - B. Vice-President— not exceeding two,
  - C. Secretary General— one
  - D. Secretaries— not exceeding two &
  - E. Treasurer— one.
3. Voting for elections shall be by secret ballot. The detailed procedure for the conduct of election shall be determined by the CEC.

### *Article XVIII*

#### **Quorum For CEC Meetings :**

One-third of the total members of the CEC or a total of 8 members, whichever is less, shall constitute the quorum for CEC meetings. However, no quorum shall be required for adjourned meetings.

### *Article XIX*

#### **Proceedings of the CEC Meetings :**

1. The meetings of the CEC may be held at such time and such place as the president may, from time to time determine.
2. At least one month's clear notice shall be given to every member of the CEC under postal certificate, but an emergency meeting may be called at a seven days clear notice.
3. It shall be obligatory upon the president to call a meeting of the CEC if six or more founders make a written requisition in that behalf stating reasons for calling the meeting. Such a meeting shall be convened within one month of the receipt of the requisition in that behalf, failing which the founders shall be authorised to call a meeting of the CEC on their own and all decisions taken at such meetings shall be as valid and binding as those reached in any other meeting of the CEC.

4. Not more than six months shall ordinarily elapse between two meetings of the CEC.

#### **Article XX**

##### **Chairman of the CEC Meetings :**

The President and in his absence one of the two vice-presidents, in English alphabetical order, shall preside over all CEC meetings, except such meetings where elections are proposed to be conducted and where the presiding officer himself is one of the contenders. In the case of such meetings, and/or in the absence of president and vice-presidents, one of the founders in English alphabetical order, shall act as chairman.

#### **Article XXI**

##### **Validity of Resolutions :**

1. All resolutions, unless provided otherwise in these rules shall be deemed valid if they are passed by a simple majority of members present and voting.
2. A circular resolution signed by a majority of CEC members shall also, in all respects be as valid and binding as a resolution adopted at the CEC meeting and shall not be deemed invalid by reason of want of notice or any other cause whatsoever.

#### **Article XXII**

##### **Removal :**

1. The CEC shall have the right to remove any one of its members/office bearers (except founders) by two-third majority of the members present, provided that their number shall not be less than 12, if:
  - A. Any member/office bearer remains absent from three meetings of the CEC continuously without giving any notice.
  - B. Any member/office bearer works against the interests, spirit and philosophy of the Confederation and is not discharging his duties/responsibilities adequately.
2. The founders shall have the right to remove any one from amongst themselves by a two-third majority of their total number in case the concerned founder is deemed to be covered under conditions listed in *article XXIII*.

#### **Article XXIII**

##### **Resignations :**

Any member/office bearer/founder who wishes to resign from the CEC/office, may do so by submitting his resignation in writing to the CEC through the Secretary General and his resignation shall take effect from the date it is accepted.

#### *Article XXIV*

##### **Filling up of vacancies :**

1. The CEC shall have the right to fill up for the remaining period, vacancy/ies caused by the resignation/removal/death of any of its members/office bearers (except founders) in the following manner :
  - A. The vacancy of a CEC member shall be filled up through nomination by the president on the advice of the CEC, from amongst the GB delegates of the region to which the vacancy belonged.
  - B. The vacancy of an office bearer shall be filled up by the CEC from amongst its members. A similar procedure shall be followed for filling up the vacancy of an office bearer who happens to be one of the founders also.
  - C. All such vacancies shall be filled up by a simple majority of the members present.
2. The vacancy of a co-opted/nominated member shall be filled up by the founders who shall regulate their own procedure for filling up such vacancies.

#### *Article XXV*

##### **Powers and Functions of the CEC:**

1. To Grant affiliation to Associations/Federations/Societies registered under the law, having objectives similar to those of the Confederation in any part of India on the terms and conditions listed in these rules and regulations. Also to derecognise any of the affiliates on terms and conditions listed in these rules and regulations.
2. To request any of the dignitaries to be chief patron/patrons of the Confederation.
3. To recommend amendments to these rules and regulations as provided in the relevant articles here in under.
4. To elect office bearers from amongst its members for a period of four years or till the date of the elections.
5. To fill up vacancies as provided in these rules and regulations.
6. To appoint one or more of the members of the CEC to appear before any court, tribunal, government or statutory authority, local authority or any other public body, or officers in any proceedings or matters concerning the affairs of the Confederation and to receive all notices or processes and to engage lawyer/s in connection with such proceedings or matters and to sign all necessary applications, statements, returns, vakalatnamas or other documents required to be made or filled in connection with such proceedings or matters.
7. To open accounts, invest and deal with the funds of the Confederation and borrow such money as is beneficial to the Confederation.

8. To Sell, lease, exchange or otherwise deal with the movable and immovable property of the Confederation.
9. To sanction programmes and grant ipsofacto approval to programmes and expenditures incurred under the direction of the President and the Secretary General.
10. To authorise office bearers to operate bank accounts and perform various other duties.
11. To fix date/s for biennial GB meetings and dates for elections, filling nominations, withdrawals and to appoint returning officer/s.
12. To appoint sub-committees and advisory boards for the fulfilment of any or all of the objectives of the Confederation.
13. To promote the aims and objectives of the Confederation and do all acts covered by the aims and objectives of the Confederation.

#### *Article XXVI*

##### **Functions and Powers of the Office Bearers :**

###### **1. President:**

- A. To generally guide and supervise the working of the Confederation.
- B. To preside over meetings of the GB and the CEC, except election meetings where he himself is one of the contenders.
- C. To be the appointing authority for the office staff and also be the authority to terminate or suspend any employee/s or take such disciplinary action as required under any situation in consultation with the Secretary General.
- D. To sign documents and authorisations on behalf of the Confederation.
- E. To operate bank accounts along with other office bearers as required in his behalf by the CEC.
- F. To sanction an ad-hoc or urgent expenditure up to Rs. 1000.00 without prior approval of the CEC.
- G. To call meetings as required from time to time and as provided under these rules and regulations.
- H. To authorise the obtaining of views, decisions and sanctions of the CEC by circulation of notes, proposals/resolutions, where it is not expedient or practicable to call a meeting of the CEC, such authorisations shall be in writing.
- I. To appoint one or more of the members of the CEC to represent the Confederation in any national/international seminars/conferences/government committees.

## **2. Functions of the Vice-president :**

- A. To preside in English alphabetical order at meetings except election meetings where he himself is one of the contenders, in the absence of the president.
- B. To exercise delegated powers of the President.
- C. To operate bank accounts along with other office bearers as authorised in this behalf by the CEC.
- D. To do all other acts on behalf of the President during his absence.

## **3. Functions of the Secretary General :**

- A. To manage and administer the office of the Confederation under the general guidance and supervision of the President.
- B. To maintain office discipline.
- C. To correspond with various authorities, organisations, individuals in connection with the working and the affairs of the Confederation under the general advice of the President.
- D. To prepare and maintain the records of minutes of meetings of the GB, CEC and other committees.
- E. To be the ex-officio member of all committees/sub-committees of the Confederation.
- F. To present reports to the President, CEC, GB and other committees.
- G. To enter into legal agreements as authorised by the CEC from time to time.
- H. To incur an an-hoc expenditure on behalf of the Confederation to the extent of Rs. 1000/- without prior approval of the CEC.
- I. To operate bank accounts alongwith other office bearers as authorised in this behalf by the CEC.
- J. To convene meetings as directed by the President from time to time in accordance with these rules and regulations.
- K. To do any other acts under the authority of the President.

## **4. Functions of the Secretaries:**

- A. To assist the Secretary General as required form time to time.
- B. To operate bank accounts along with other office bearers as authorised by the CEC in this behalf.
- C. To do all other acts in the absence of the Secretary General.

## **5. Function of Treasurer:**

- A. To maintain the accounts of the Confederation.
- B. To raise funds with the help of the other members and office bearers.

- C. To operate bank accounts along with other office bearers as authorised by the CEC in this behalf.
- D. To have the accounts audited and to submit the same to the CEC and GB.

#### *Article XXVII*

#### **Travelling and other Related Expenses :**

The office bearers and the members of the CEC shall be entitled, subject to the availability of funds, to have reimbursed to them out of the funds of the Confederation all traveling and other expenses which they may, from time to time incur, in the discharge of their duty/duties or for any special work entrusted by the CEC or the president to them and be indemnified by the Confederation against all liabilities whatsoever which they may, from time to time take upon themselves as agents of the Confederation for its benefit or intended benefit, provided that no reimbursement of travelling or any other expenses shall be made in respect of attending the meetings of the CEC or the GB of the Confederation.

#### *Article XXVIII*

#### **Auditing :**

The Treasurer shall get the accounts of the Confederation audited by the auditor/s at the end of every financial year. The financial year of the Confederation shall commence from April 1st and end on March 31.

#### *Article XXIX*

#### **Funds :**

The funds of the Confederation shall be spent only to the attainment of the objects of the society and no portion thereof shall be paid or transferred directly or indirectly to any of its members through any means.

The funds of the Confederation shall consist of :

- A. Affiliation fees.
  - B. Donations.
  - C. Sale of publication, handicrafts, etc.
  - D. Government and foreign grants.
  - E. Money received through bequests, sale of movable and immovable property or in any other form that the Confederation considers appropriate.
2. The funds of the Confederation shall be deposited in any scheduled bank, post office or treasury or as per rules and regulations of the Societies Registration Act.

3. The Bank account shall be operated by the office bearers as authorised in this behalf by the CEC from time to time.
4. All expenditures shall be duly supported by cash memos and vouchers.

#### *Article XXX*

##### **Suits and Disputes etc.**

In the case of suits by or against the Confederation the president or any person authorised by him shall be the authority to sue or be sued in the name of the Confederation as per rules of the Societies Registration Act.

#### *Article XXXI*

##### **Amendments :**

No amendments or alteration shall be made in purpose of the Association unless it is voted by 2/3rd of members present at a special meeting convened for the purpose and confirmed by 2/3 of the members present at a second special meeting.

1. There shall be no amendment to the following articles and clauses:  
III-6 IV, V, X, XVI, XVII-1 & 2, XIX-3, XXII-2, XXIV-2 & XXXI
2. Any other article, clause or sub-clause of the remaining rules may be amended in the following manner ;
  - A. The amendment is passed at a duly convened meeting of the CEC by a clear two third majority of the total members of the CEC.
  - B. The amendment thus passed, is approved by the founders by a simple majority.
  - C. The amendment is thereafter presented at a duly convened meeting of the GB and passed by a 2/3 majority of the members of the Confederation.

#### *Article XXXII*

##### **Dissolution :**

The GB at a duly convened meeting by 2/3rd majority of the total membership of the Confederation, may decide to wind up the affairs of the Confederation, or to amalgamate it with any other organisation having the same aims and objectives, provided in the case of dissolution the assets of the Confederation shall be donated to a voluntary or governmental organisation working for the welfare of the Blind on such terms and conditions as the GB may specify in the resolution dissolving the Confederation.

#### *Article XXXIII*

1. As per provisions of Section IV of the Andhra Pradesh Public Societies Registration Act 1350 F. list of the CEC members of the Confederation shall be submitted to the office of the Public Societies Registration.

2. Andhra Pradesh Public Societies Registration Act 1350 F as extended to the Union Territory of Delhi will apply to this Society.

The following members of the Executive Board of the All India Confederation of the Blind, Hyderabad hereby certify that above is a correct copy of the rules and Regulations of the Society :-

S. No.	Name	Designation	Signature
1.	Mr. M.V. Shirdhonkar	Founder	Sd/-
2.	Mr. J.K. Patel	Founder President	Sd/-
3.	Mr. P.V. Subramaniam	Founder	Sd/-
4.	Miss Rehana Ahmed Ali	Founder	Sd/-
5.	Mr. B.V. Reddy	Founder	Sd/-
6.	Mr. J.L. Kaul	Founder Secy. Gen.	Sd/-
7.	Mr. E. M. Johnson	Founder	Sd/-

Witnesses :	Signature	Address
1. V. Satyanarayana	Sd/-	17-8-358, Yakuthpura Hyderabad-23
2. Mr. D.K. Murthy	Sd/-	36, SRT Yakuthpura Colony Hyderabad-23.

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Date of entry : 12-9-80

Sd/- K. Gopal Reddy,

**REGISTRAR OF SOCIETIES**

**THE SEAL OF THE**

**REGISTRAR OF SOCIETIES,**

**ANDHRA PRADESH : HYDERABAD**